

## BUERTON PARISH COUNCIL

3<sup>rd</sup> August 2023

Commenced: 7.15 pm

Terminated: 8.15 pm

**Present:** Councillors A Baddley, N Bonell, G Farrealey, D Mansell, K Mort and I Shaw  
Councillor Rachel Bailey – Cheshire East Councillor

Also in attendance were 8 members of the public.

### 1. APOLOGIES FOR ABSENCE

There were no apologies for absence as all Members were in attendance.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest submitted by Members of the Parish Council.

### 3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 18<sup>th</sup> May 2023 were approved and signed by the Chair of the Parish Council as a correct record.

### 4. PUBLIC FORUM

The following matters were raised:-

- (i) The local bus;
- (ii) The Terms and Conditions of the Hire of Buerton Playing Fields;
- (iii) Dog fouling;
- (iv) Fallen tree branches on the playing field;
- (v) Road signs;
- (vi) Sewage works and concerns relating to HGV using the small bridge and damaging the grass verges and kerbstones.

### RESOLVED

1. That Councillors Baddley and Mort consider the Terms and Conditions of the Hire of Buerton Playing Fields and report back to a future meeting;
2. That a notice be placed on the Parish Council's Facebook page regarding dog fouling, and consideration be given to the feasibility of placing dog bags in lemonade bottles, to be hung in appropriate places;
3. That Councillors Baddley and Mort survey the fallen branches;
4. That Councillor Baddley looks into the provision of road signs and reports back to the next meeting;
5. That Councillor Bailey provides the contact details of the manager responsible for the sewage works, so that the Parish Council can report its concerns and request reinstatement of any damage caused.

### 5. RISK ASSESSMENT REPORT OF CHILDREN'S PLAYGROUND

Further to Minute 13 of the last meeting, the Chair updated on the following:-

- (i) A padlock would be purchased to secure the gate by the bus shelter;
- (ii) A new job description was circulated for the Parish Council Caretaker;
- (iii) Councillor Mort would inspect and repair any loose bolts on the activity trail;
- (iv) Councillor Mort would replace/repair and ensure the bolts in the football posts were safe and the Parish Council would purchase some hammerite paint to re-paint rust areas;
- (v) The wooden stepping post was not loose so did not require removal;
- (vi) The Chair had reviewed and updated the monthly Playground Inspection Sheet;

- (vii) Councillors Shaw and Mort were addressing the cleaning of algae and moss from ropes and woodwork.

**RESOLVED**

1. That the updates be noted;
2. That the new job description be approved.

**6. FINANCES AND BUDGET 2023-2024**

**RESOLVED**

- (i) That the Budget Expenditure at 21<sup>st</sup> July 2023 as detailed below be received.

<b>Budget Head</b>	<b>Total</b>	<b>BUDGET ALLOCATED</b>	<b>DIFFERENCE</b>
Salary	£710.40	£2,850.00	24.93%
Administration including Payroll	£130.39	£600.00	21.73%
Training	£0.00	£100.00	0.00%
Expenses	£57.00	£100.00	57.00%
Internal Audit	£120.00	£100.00	120.00%
Insurance	£546.42	£530.00	103.10%
Room Hire	£0.00	£180.00	0.00%
Audlem OnLine	£115.20	£115.00	100.17%
Field Caretaker	£380.00	£1,100.00	34.55%
Field Maintenance	£576.00	£3,760.00	15.32%
Annual Playground Inspection	£0.00	£175.00	0.00%
Asset Inspection	£0.00	£50.00	0.00%
Subscriptions	£161.32	£173.00	93.25%
Donations	£0.00	£375.00	0.00%
Coronation Crown	£95.00	£100.00	95.00%
Flowers	£77.90	£200.00	38.95%
Proposed Projects	£620.00	£2,500.00	24.80%
	£3,589.63	£13,008.00	

- (ii) That the Bank Reconciliation at 21<sup>st</sup> July 2023, as detailed below be noted:-

<b>Bank Reconciliation 21st July 2023</b>		
<b>BUERTON PARISH COUNCIL</b>		
<b>Financial year ending 31 March 2024</b>		
		£
Prepared by: Muna Clough, Parish Clerk & RFO		
	£	
Balance per bank statements as at 30 June 2023		
Current Account		<b>£13,625.55</b>
Less: any unrepresented cheques	£0.00	
Add: any unbanked cash	£0.00	

<b>Net bank balances as at 21st July 2023</b>		<b>£13,625.55</b>
<b>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows</b>		
<b>CASH BOOK</b>		
Main @ 01.04.2023		
Opening Balance		£12,332.47
Add: Receipts in the year	£4,882.71	
Less: Payments in the year	£3,589.63	
<b>Closing balance per cash book [receipts and payments book] must equal net bank balances above</b>		<b>£13,625.55</b>

**RESOLVED**

**That the following payments be approved that were made within the delegated authority of the Financial Regulations, Paragraph 4:**

1. **Reimbursement to the Clerk of £148.62 to Microsoft to enable continuation of the Microsoft Office package;**
2. **Planning training for Chair in the sum of £30.00**

**7. PLANNING APPLICATIONS**

Councillor Baddley to provide a verbal planning update on:

**(i) New Planning Applications**

- Application No: 23/2574N -Proposal: Proposed Two Storey Detached Dwelling House with Garage. Location: Land Adjacent to 1 Festival Avenue, Buerton,, Windmill Lane, Buerton, Crewe, CW3 0DB

**RESOLVED**

**That the application be noted and no comments to be submitted.**

**(ii) Ongoing Planning Applications**

- Site Address: The Stables, Kynsal Lodge, Woodhouse Lane, Buerton, Crewe, Cheshire, CW3 0DR.  
Appellant's name: Mr John Richard Jarvis and Mrs Nicola Jarvis  
Appeal reference: APP/R0660/F/22/3307405 and APP/R0660/F/22/3307406  
Appeal start date: 7 November 2022  
Council's reference: 17/00224E  
Alleged Contravention: Without listed building consent

**RESOLVED**

**That the details of the appeal be noted and no comments to be submitted.**

- Appeal. Application No: 22/0006N. Location: MANOR FARM, HANKINS HEYS LANE, BUERTON, CW3 0DH  
Proposal: Demolition of agricultural sheds and erection of replacement agricultural building

**RESOLVED**

**That the details of the appeal be noted and no comments to be submitted.**

- Application No: 22/3431N. Proposal: Proposed Replacement Dwelling  
Location: Yew Tree Farm, Woore Rad, Buerton, CW3 0DA

**RESOLVED**

**That the approval of the application, with conditions, be noted.**

## **8. CHAIR'S REPORT**

The Chair raised the following matters;

- (i) Tree maintenance for Scottish Power
- (ii) Correspondence from a parishioner in Staffordshire, regarding a national effort to protect Neighbourhood Development Plans;
- (iii) Cheshire East Council Bus Service Consultation
- (iv) Footpath update relating the replacement of a styal to a gate to ease accessibility, at Footpath 7, and also concerns raised by the British Horse Society relating to the proposal to reroute Footpath 2022.

### **RESOLVED**

- 1. That Councillor Baddley to forward correspondence from the parishioner in Staffordshire to Councillor Bailey;**
- 2. That Councillor Baddley be given delegated authority to respond to the Cheshire East Council Bus Service Consultation, on behalf of the Parish Council.**

## **9. BUERTON FUND RAISING WORKING PARTY**

The Chair reported that she was keen to streamline the playground maintenance running costs which were the biggest expense to the Parish Council and suggested the establishment of a Buerton Fund Raising Working Party.

### **RESOLVED:**

- 1. That Councillors deliver some flyers and letter drop to households inviting Parishioners to attend a Community Meeting to discuss how funds can be raised for the Parish;**
- 2. That a Community Meeting to be held in middle of September to establish the interest in establishing a Working Party.**

## **10. FEEDBACK FROM ADDITIONAL PARISH MEETINGS**

Councillor Shaw reported on the recent Burial Committee, in particular, matters relating to grounds maintenance and tree concerns.

### **RESOLVED**

**That the report be noted.**

## **11. ITEMS FOR NEXT AGENDA**

### **RESOLVED**

**That the following items be discussed at the next meeting of the Parish Council:-**

- Buerton Fund Raising Working Party**
- Councillor Vacancies**

## **12. DATE OF NEXT MEETING**

It was noted that the next meeting would be held on Thursday, 5<sup>th</sup> October 2023 at 7.15 pm at Hankelow Church Hall, 11 Old School Lane, Hankelow, Crewe, CW3 0JN

## **13. URGENT ITEMS**

The Chair reported that there were no items of business that required consideration as a matter of urgency at this Meeting.