

BUERTON PARISH COUNCIL

5th October 2023

Email: buertonclerk@hotmail.co.uk

28th September 2023

Website: www.audlem.org

To the Members of Buerton Parish Council

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Buerton Parish Council to be held on **Thursday, 5th October 2023 at 7.15 pm at Hankelow Church Hall**, 11 Old School Lane, Hankelow, Crewe, CW3 0JN, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 3rd August 2023 and the Extraordinary Meeting of the Parish Council held on 1st September 2023, be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

4. CO-OPTION OF COUNCILLORS

To consider the co-option of Mr Russell Black and Ms Tracy Myers to the Parish Council.

5. CHAIR'S REPORT

The Chair to report on matters pertaining to the Parish, including:-

- (i) Statutory public consultation for the Cheshire East Council Parking Review;
- (ii) Footpaths (request to change the stile to a gate)
- (iii) Standing Orders – (report circulated)

6. PUBLIC FORUM

To consider any questions raised by Members of the Public

7. FINANCES AND BUDGET 2023-2024

(i) To note that at the 28th September 2023, the budget expenditure for 2023-2024 was as follows:

Budget Head	Total	BUDGET ALLOCATED
Salary	£1,184.00	£2,850.00
Administration including Payroll	£338.71	£600.00
Training	£30.00	£100.00
Expenses	£173.74	£100.00
Internal Audit	£120.00	£100.00
Insurance	£546.42	£530.00
Room Hire	£25.00	£180.00
Audlem OnLine	£115.20	£115.00
Field Caretaker	£560.00	£1,100.00
Field Maintenance	£576.00	£3,760.00
Annual Playground Inspection	£162.00	£175.00
Asset Inspection	£0.00	£50.00
Subscriptions	£161.32	£173.00
Donations	£0.00	£375.00
Coronation Crown	£95.00	£100.00
Flowers	£111.81	£200.00
Proposed Projects	£920.00	£2,500.00

(ii) To approve the reimbursement of the following Expenses:-

Clerk	Travel expenses for purchase of laptop and Special Meeting	£24.66
Chair	Bridgemere Garden Centre	£22.01
Chair	Westholme Nurseries	£11.90
Chair	Argos Printer Inks	£54.08

(iii) To approve the increase in Expenses budget of £200 to be taken from the Administration Budget.

(iv) To note that at the 27th September 2023, the bank reconciliation was as follows (including expenses not yet approved detailed in Item 7(ii)):

Bank Reconciliation 27th September 2023		
BUERTON PARISH COUNCIL		
Financial year ending 31 March 2024		
	£	£
Prepared by: Muna Clough, Parish Clerk & RFO		
Balance per bank statements as at 27th September 2023		
Current Account		£15,751.28
Less: any unrepresented cheques	£0.00	
Add: any unbanked cash	£0.00	
Net bank balances as at 27th September		£15,751.28

2023		
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows		
CASH BOOK		
Main @ 01.04.2023		
Opening Balance		£12,332.47
Add: Receipts in the year	£8,538.01	
Less: Payments in the year	£5,119.20	
Closing balance per cash book [receipts and payments book] must equal net bank balances above		£15,751.28

- (v) To consider proposed expenditure and projects for 2024-2025, and the associated Precept requirement;
- (vi) To consider the 2024-2025 contracts for the Parish Council Website and Grounds Maintenance.

8. PLANNING APPLICATIONS

Councillor Baddley to provide a verbal planning update on:

- **New Planning Applications**

- (i) Application No: 23/3196N Badgers Cottage, Woore Road, Buerton, CW3 0DG. Porch, Rear Extension. To note the Parish Council's response to Cheshire East Planning on this application.
- (ii) Application No: 23/3431N – Badgers Cottage, Buerton Hall Farm, Woore Road, Buerton, CW3 0DG. Proposed detached 'double garage' and change of use of land to facilitate site access. To consider this application and agree any comments to be submitted to Cheshire East Planning.
- (iii) Application No: 23/3425T – Works to English Oak (veteran tree) – Buerton Old School, Woore Road, Buerton. CW3 0DD

- **Ongoing Planning Applications**

- (iv) Manor Farm, Hankins Heys Lane, Buerton, CW3 0DH - Demolition of agricultural sheds and erection of replacement agricultural building. Appeal submitted against the Refusal.

9. BUERTON FUND RAISING WORKING PARTY

- (i) To consider the establishment of a Fund Raising Working Party;
- (ii) To discuss the proposed Membership and the Responsibilities of the Fund Raising Working Party.

10. USE OF BUERTON PLAYING FIELD

To discuss the use of Buerton Playing Field for individual activities.

11. FEEDBACK FROM ADDITIONAL PARISH MEETINGS

To receive verbal reports from Parish Councillors relating to any additional Parish Meetings attended.

12. ITEMS FOR NEXT AGENDA

To consider items for discussion at the next meeting

13. DATE OF NEXT MEETING

To confirm the date of the next meeting on Thursday, 7th December 2023 at 7.15 pm at Hankelow Church Hall, 11 Old School Lane, Hankelow, Crewe, CW3 0JN

14. URGENT ITEMS

To consider any other items which the Chair (or other person presiding) is of the opinion shall be dealt with as a matter of urgency.