

BUERTON PARISH COUNCIL

3rd August 2023

Email: buertonclerk@hotmail.co.uk
Website: www.audlem.org

20th July 2023

To the Members of Buerton Parish Council

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Buerton Parish Council to be held on **Thursday, 3rd August 2023 at 7.15 pm at Hankelow Church Hall**, 11 Old School Lane, Hankelow, Crewe, CW3 0JN, when the undermentioned business is to be transacted.

Yours faithfully
M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 18th May 2023 be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

4. RISK ASSESSMENT REPORT OF CHILDREN'S PLAYGROUND

Further to Minute 13 of the last meeting, the Chair [and other named Councillors] to update on the following:-

- (i) The securing of the gate by the bus shelter with a chain and locked;
- (ii) Review and update (if necessary) of Work/Job sheet for the Parish Council Caretaker;
- (iii) Update from Councillor Mort on inspection and repair to any loose bolts on the activity trail;
- (iv) Inspection of the football posts findings and proposals;
- (v) Removal of loose wooden stepping post;
- (vi) Review and update to the monthly Playground Inspection Sheet;
- (vii) Councillor Shaw to update on her enquiries on cleaning algae and moss from ropes and woodwork.

5. PUBLIC FORUM

To consider any questions raised by Members of the Public

6. FINANCES AND BUDGET 2023-2024

(i) To note that at the 21st July 2023, the budget expenditure for 2023-2024 was as follows:

Budget Head	Total	BUDGET ALLOCATED	DIFFERENCE
Salary	£710.40	£2,850.00	24.93%
Administration including Payroll	£130.39	£600.00	21.73%
Training	£0.00	£100.00	0.00%
Expenses	£57.00	£100.00	57.00%
Internal Audit	£120.00	£100.00	120.00%
Insurance	£546.42	£530.00	103.10%
Room Hire	£0.00	£180.00	0.00%
Audlem OnLine	£115.20	£115.00	100.17%
Field Caretaker	£380.00	£1,100.00	34.55%
Field Maintenance	£576.00	£3,760.00	15.32%
Annual Playground Inspection	£0.00	£175.00	0.00%
Asset Inspection	£0.00	£50.00	0.00%
Subscriptions	£161.32	£173.00	93.25%
Donations	£0.00	£375.00	0.00%
Coronation Crown	£95.00	£100.00	95.00%
Flowers	£77.90	£200.00	38.95%
Proposed Projects	£620.00	£2,500.00	24.80%
	£3,589.63	£13,008.00	

(ii) To note that at the 21st July 2023, the bank reconciliation was as follows:

Bank Reconciliation 21st July 2023		
BUERTON PARISH COUNCIL		
Financial year ending 31 March 2024		
		£
Prepared by: Muna Clough, Parish Clerk & RFO		
	£	
Balance per bank statements as at 30 June 2023		
Current Account		£13,625.55
Less: any unrepresented cheques	£0.00	
Add: any unbanked cash	£0.00	
Net bank balances as at 21st July 2023		£13,625.55
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows		
CASH BOOK		
Main @ 01.04.2023		
Opening Balance		£12,332.47
Add: Receipts in the year	£4,882.71	
Less: Payments in the year	£3,589.63	
Closing balance per cash book [receipts and payments book] must equal net bank balances above		£13,625.55

7. PLANNING APPLICATIONS

Councillor Baddley to provide a verbal planning update on:

- (i) New Planning Applications
- (ii) Ongoing Planning Applications

8. CHAIR'S REPORT

The Chair to discuss matters pertaining to the Parish.

9. BUERTON FUND RAISING WORKING PARTY

To discuss proposals to establish a Buerton Fund Raising Working Party, including:-

- Purpose
- Terms of Reference
- Membership

10. FEEDBACK FROM ADDITIONAL PARISH MEETINGS

To receive verbal reports from Parish Councillors relating to any additional Parish Meetings attended.

11. ITEMS FOR NEXT AGENDA

To consider items for discussion at the next meeting

12. DATE OF NEXT MEETING

To confirm the date of the next meeting on Thursday, 5th October 2023 at 7.15 pm at Hankelow Church Hall, 11 Old School Lane, Hankelow, Crewe, CW3 0JN

13. URGENT ITEMS

To consider any other items which the Chair (or other person presiding) is of the opinion shall be dealt with as a matter of urgency.