

BUERTON PARISH COUNCIL

4th April 2024

Email: buertonclerk@hotmail.co.uk

27th March 2024

Website: www.audlem.org

To the Members of Buerton Parish Council

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Buerton Parish Council to be held on **Thursday, 4th April 2024 at 7.15 pm at Hankelow Church Hall**, 11 Old School Lane, Hankelow, Crewe, CW3 0JN, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 1st February 2024 be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

4. PUBLIC FORUM

To consider any questions raised by Members of the Public

5. FINANCES AND BUDGET 2023-2024

To consider a report of the Clerk and Responsible Financial Officer (report circulated).

6. AGAR STATEMENT OF EXEMPTION 2023-2024

To confirm that Buerton Parish Council certifies that during the financial year 2023/24, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000, and to authorise the Clerk and Chair to complete and submit the Certificate of Exemption – AGAR 2023/2024 Form 2.

7. INTERNAL AUDITOR

To approve the ongoing and rolling appointment of Davenport Accountants Limited for the Internal Audit of Buerton Parish Council.

8. CO-OP BANK

To consider the future of the Co-op Bank Account and to agree the sum to transfer to Unity Trust Bank (minimum of £500.00)

9. SHIRES ACCOUNTANTS

To approve the appointment of Shires Accountants as the Parish Council's independent payroll provider for 2024-2025.

10. PLANNING APPLICATIONS

Councillor Black to provide a verbal planning update on:

- (i) New Planning Applications
- (ii) Ongoing Planning Applications

11. FOOTPATH UPDATE REPORT

Councillor Black to provide a verbal update.

12. CHAIR'S REPORT

The Chair to report on the following matters pertaining to the Parish:-

- (i) Playground Risk Assessment report
- (ii) Oak Tree progress report
- (iii) Parish Council Website
- (iv) Parish Land rent review
- (v) Playing field questionnaire progress
- (vi) Vacancy for Parish Councillor

10. BUERTON PARISH COUNCIL WORKING PARTY

To receive a verbal update from Councillor Shaw.

11. CONTRACT FOR THE PARISH CLERK AND RESPONSIBLE FINANCIAL OFFICER

To consider an annual review of the Contract for the Parish Clerk and Responsible Financial Officer.

12. FEEDBACK FROM ADDITIONAL PARISH MEETINGS

To receive verbal reports from Parish Councillors relating to any additional Parish Meetings attended.

13. VACANCY FOR PARISH COUNCILLOR

The Chair to report on the vacancy for a Parish Councillor.

14. ITEMS FOR NEXT AGENDA

To consider items for discussion at the next meeting

15. SCHEDULE OF MEETINGS FOR THE 2024-2025 MUNICIPAL YEAR

To confirm the following dates for the schedule of meetings for the 2024-2025 Municipal Year. All to be held at Hankelow Church Hall:

Thursday, 6th June 2024 at 7.15 pm
Thursday, 1st August 2024 at 7.15 pm
Thursday, 3rd October 2024 at 7.15 pm
Thursday, 5th December 2024 at 7.15 pm
Thursday, 6th February 2024 at 7.15 pm
Parish Meeting – Thursday, 3rd April 2024 at 6.45 pm
Thursday, 3rd April 2024 at 7.15 pm

16. URGENT ITEMS

To consider any other items which the Chair (or other person presiding) is of the opinion shall be dealt with as a matter of urgency.